

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 10 DECEMBER 2024 AT 8PM IN MARSH GIBBON VILLAGE HALL

PRESENT: Cllrs A Lambourne (Chair), J Smith (JS), and L Cross (LC)
Carole Jackman (Clerk)

Meeting commenced at 8pm.

OPEN FORUM:

No members of the public were present.

1 APOLOGIES

E Taylor (ET), N Lyon (NL), Cllrs T Reveler (TR), R Daniell (RD).

2 DECLARATIONS OF INTERESTS

None.

3 MINUTES OF MEETING HELD ON 12 NOVEMBER 2024

The minutes of the Parish Council meeting held on 12 November 2024 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

None.

5 GENERAL CORRESPONDENCE

All correspondence had been circulated to councillors prior to the meeting.

5.1 The following email from a resident asking for an update on the following issues, was noted:

- Tompkins Lane sign post: *Local Area Technician has in hand to get this repaired, although it is not known when this is likely to be.*
- Purchase of SIDs: *the PC does not currently have any plans to purchase any SIDs.*
- HGV sign fallen over: *reported to Bucks Council who have responded to say that "as a result of this inspection, we plan to resolve the issue reported within 6-8 weeks".*
- Missing waste bin at West Edge: *PC is trying to find out what has happened to it.*

Action: Clerk to respond as per the above.

6 PLANNING

6.1 Applications

There were no new applications to consider.

6.2 Refused application

24/03151/APP: Householder application for erection of two storey front/side extension and replacement of the existing front door (amendment to approval 24/00457/APP) - College Cottage The College Marsh Gibbon Buckinghamshire OX27 OHW.

6.3 Late applications

None.

6.4 Future Developments

Prior to the meeting, Cllr Lyon sent the following planning report:

- Deanfield to hold a village meeting on 20th January to gauge feedback on their proposed site.
- Land & Partners will be creating an online survey for further feedback on some updated proposals that they will share for sites D & E.
- Land & Partners will also be setting up some ground water measuring kits to access water levels.
- Catesby have come back and said they are still consulting on how and if to proceed with their site. In week commencing 20th January they will be drilling some bore holes to test the ground water. This perhaps seems to me that they are ascertaining the cost and viability of the site. The fact that they haven't rushed through an application may mean that they see it as a trickier proposition and working through their portfolio of 'low hanging fruit' first.

Sub-Committee

- We met again last Thursday, more just to keep in contact and ensure everyone was up to speed. The group will continue to look at any infrastructure issues (sewage, water etc) and try to gather evidence to support any objection.
- Survey results showed 98% of village against Catesby and 65% against Land & Partners proposal.
- Possible we could do another short online survey for any new proposals.

- 7 **EWELME SITES**
- 7.1 **Swan Field**
There was nothing new to report.
- 7.2 **Meeting with Ewelme Trustees**
It was noted that Cllr NL is continuing to liaise with Ewelme Trustees to set up a meeting in January 2025.
- 8 **CLERK'S REPORT**
- 8.1 **Finance Report**
Clerk presented the Financial Report for December 2024.
Payments totalling £40,772.80 as detailed in Appendix 1 were approved.
- 8.2 **2025-2026 Budget and Precept**
It was agreed that the budget and precept would be approved at the January meeting.
- 9 **VILLAGE HALL**
- 9.1 **Report**
The minutes of the village hall meeting held on 20 November had been circulated to councillors. No further updates were available.
- 10 **PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 10.1 **Maintenance**
- 10.1.1 There were no new maintenance issues to report.
- 10.1.2 It was noted that the posts and gates had been hung
- 10.1.3 It was noted that Technical Surfaces will carry out the next maintenance session on 3 January.
- 10.1.4 Clerk had declined Technical Surfaces quote for leaf clearance.
- 10.2 **Playground upgrade (for older children)**
Cllr NL has requested the release of the S106 funds for the basketball area and other items. Bucks Council has agreed and hopefully funds will be sent through in due course.
- 10.3 **Recreation Ground: Purchase of Mower**
Cllr NL is waiting for a response from Bucks Council regarding the S106 funding sign off for the tractor.
- 11 **DEVOLVED SERVICES**
- 11.1 **Devolved Services Agreement**
It was agreed to accept the 2025 Devolved Services Agreement.
Action: Clerk to submit decision to Bucks Council
- 11.2 **Hedge Cutting**
It was noted that the hedge from West Edge to Styles Close may need cutting back.
Action: Cllr NL to speak to the owner of the hedge and ask for it to be cut back. [Note: Following the meeting, Cllr LC looked at the hedge and reported that someone has cut it back. He also noted that it is not clear who owns the hedge.]
- 12 **ROADS AND PATHWAYS**
- 12.1 It was noted that a pot hole in West Edge needs repairing.
Action: Clerk to report to Bucks Council.
- 13 **STREET LIGHTING**
- 13.1 **Maintenance**
- 13.1.1 Clerk had reported to E.on that a street light in Clements Lane needs repairing.
- 13.2 **Street Lighting electricity supply**
It was noted that a 12 month street lighting supply agreement has been arranged with Tomato Energy via Cardinal Energy.
- 14 **CEMETERY MATTERS**
- 14.1 **General Maintenance**
Cllrs believed that one of the water butts which had been knocked off its stand, had been replaced.
- 14.2 **Burials, Interments, Advance booking requests and Memorial applications**
- 14.2.1 **Burials**
It was noted that a burial had taken place in D-2-5.
- 14.2.2 **Advance reservations**
There were no advance reservations.
- 14.2.3 **Memorial applications**
It was noted that new memorials had been approved for:
- D-2-5 (memorial and inscription)
 - C-5-4 (new inscription only)
 - D-1-9 (new inscription only)
- 14.3 **Cemetery Road**
It was noted that the bitumen over-banding had taken place and looked to be successful.

- 14.4 **Cemetery Trees**
A quotation had been received to fell the two remaining poplar trees and one small dead tree, which seemed expensive. It was agreed to get a second quote.
Action: Clerk to arrange for a second quote.
- 15 **ENVIRONMENTAL MATTERS**
There were no environmental matters to report.
- 16 **STREET FURNITURE**
Nothing to report.
- 17 **EAST WEST RAIL (EWR)**
It was noted that EWR has issued details of a consultation to run between 14 November 2024 and 24 January 2025 on plans to increase the number of trains and to electrify some of the line between Oxford and Cambridge
- 18 **JUBILEE PLANTATION**
No updates were available.
- 19 **CHRISTMAS TREE**
The Christmas Tree had been erected and Cllr ET had bought gifts for the volunteers as a thank you for their help.
- 20 **SPEEDWATCH**
No updates were available.
- 21 **.gov.uk Emails**
Work is progressing for all councillors to have .gov.uk emails.
- 21 **ANY OTHER BUSINESS**
- 21.1 **Defibrillator**
It was not clear who is checking the defibrillator and whether it has been registered with South Central Ambulance.
- 21.2 **Policies**
Clerk reminded councillors that the policies need reviewing before the internal audit in May.
- 21.3 **Cllr LC's History Report** included details of a resident who, in 1952, received a vehicle licence to carry goods for a radius of 10 miles, as his horse was no longer up to the job. A resident also received a bus licence to carry passengers to proscribed destinations.
- 22 **DATE OF NEXT MEETING**
The next meeting will be held on Tuesday 14 January 2025 in the committee room of Marsh Gibbon Village Hall. *[Clerk's note: the committee room has been booked for the 2nd Tuesday of each month]*
Meeting closed at 9.30pm.

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
10-Dec-24

COMMUNITY ACCOUNT

Bank Statement Balance at 30 October 2024	£55,702.08
- Total Out:	-£25,329.13
- Total In:	£4,329.44

Balance of Community Account at 29 November 2024 **£34,702.39**

Cheque No	Payee	IN	Amount OUT
December income and expenditure			
DD18	Everflow	Inv EFW211184-0: Recreation Ground Water 8 Jan 25 to 7 Feb 25	£24.65
DD19	Hugo Fox	Inv 10481: Monthly website fee	£23.99
	Haven Memorials	Additional inscription: D-2-1	
103493	C Jackman	Clerk Salary Sept/Oct/Nov + back pay to 1 April 2024	£1,712.56
Faster payment	HMRC	Clerk PAYE Sept/Oct/Nov	£363.80
103494	CT Walters (Electrical) Ltd	Inv 0W19720: Christmas tree light electrical check	£140.40
103495	Bucks Council	Inv 2205087023: Dog Waste Service 1 Apr 24 to 31 March 2025	£798.00
103495	Bucks Council	Inv 2209021190: Cemetery waste November 2024	£18.95
103496	Marsh Gibbon Village Hall	Inv 211776: village hall hire 4 and 12 Nov 2024	£36.00
103497	RTM	Inv 5039: Grass cutting	£300.26
103498	R J Shepherd	Inv 24/137: Fit new posts and gates	£600.00
103499	E.on	Inv 126779: Castle Street light repair (replace lantern)	£903.79
103499	E.on	Inv 127147: Street light maintenance qtr ending Dec 2024	£322.80
103500	Stratton Audley	Inv 0576: Christmas tree and delivery	£660.00
103501	KAE Limited T/A Edwards Sur	Inv 10471: Seal crack with hot bitumen in cemetery	£660.00
103502	Cancelled		£0.00
103503	Caloo Limited	Inv SI-007690: Playground upgrade	£32,868.00
103503	Caloo Limited	Inv SI-007698: Playground upgrade post installation inspection	£678.00
103504	Graham Hodges	Inv - grave digging	£510.00
103505	E.on	Inv 127218: Clements Lane street light repair	£33.60
379	Central England Co-op	Buriall: D-2-1	480.00
376	DL Hancock	Memorial: D-2-5	70.00
377	DL Hancock	Additional Inscription: C-5-4	30.00
378	DL Hancock	Additional Inscription: D-1-9	30.00
	Barclay	Ear marked reserve account to current account	10,000.00
	Bucks Council	S106 for playground improvements	27,390.00
DD20	SSE	Inv IV02155199: Street light elec 1 Nov 24 to 30 Nov 24 (Final SSE invoice)	£312.89
		£38,030.00	£40,967.69
Outstanding cheques			
103481	K Pullen		100.00
103491	Marsh Gibbon Village Hall		18.00
		£0.00	£118.00
Anticipated balance			£31,646.70
			£31,646.70

EARMARKED RESERVE ACCOUNT	01-Apr-24	£32,153.68
	Total In	£227.38
	Total Out	-£10,000.00

Balance of Earmarked Reserve at 30 December 2022 **£22,381.06**

Bank Reconciliation 10 December 2024
COMMUNITY ACCOUNT

CASH BOOK			Notes
Balance at 1 April 2024		£21,981.67	
Total payments to 10 December 2024		-£117,310.62	
Add total receipts to 10 December 2024		£126,975.65	
		£31,646.70	
Cash book balance at 10 December 2024		£31,646.70	

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2024	£32,153.68
Less total payments to 10 December 2024	-£10,000.00
Add Total Receipts to 10 December 2024	£227.38
Balance at 10 December 2024	£22,381.06

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£695.06
Transfer to CA to cover playground equipment (to be reimbursed by S106)	-£20,000.00
	£12,381.06

TOTALS at 10 December 2024	Community Account	£31,646.70
	Earmarked Reserve Account	£12,381.06
		£44,027.76