

MARSH GIBBON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON TUESDAY 8 JULY 2025 AT 8PM
IN MARSH GIBBON VILLAGE HALL**

PRESENT: Cllrs A Lambourne (Chair), J Smith (JS), N Lyon (NL), and P Needham (PN)
Unitary Cllr F Mahon
Carole Jackman (Clerk)
1 member of the public
Victoria Roe and David Breslin (Deanfield Homes Limited)

Meeting commenced at 8pm.

1 Apologies

Apologies were received from Cllrs T Reveler (TR), R Daniel (RD) and L Cross (LC)

2 Declarations of Interest

None.

3 Minutes of Meeting held on 10 June 2025

The minutes of the meeting held on 10 June 2025 were agreed by those present and signed by the Chairman.

4 Matters Arising

There were no matters arising.

5 General Correspondence

All correspondence had been circulated to councillors.

6 Public Participation

6.1 The member of the public present attended to discuss the planning matters.

6.2 **Unitary Cllr Mahon** stated that as he is a member of Buckinghamshire Council's Planning Committee he would not stay for any discussions with Deanfield Homes. He then reported on the following issues:

6.2.1 Community Boards

He is now the Chair of the North Bucks Community Board and UC Patrick Fealey is the Vice-Chair.

Due to the larger areas the boards now cover, the focus of the boards will be on community engagement to improve local places for communities. They will work with partners and internal Buckinghamshire Council services to understand local issues and establish priorities to help resolve or improve them. Board Managers will be contacting parishes for their priorities and he suggested that councils should engage with residents to find out what they would like. Cllr NL will attend the next Community Board meeting to be held via Teams on 15 July.

6.2.2 Local Area Technician (LAT)

Simon Scullion is the area's new LAT.

6.2.3 Planning Portal

UC Mahon reported that concern had been expressed that public comments would no longer be available to view on the Bucks Planning Portal due to GDPR, and that he would submit a motion to the full Bucks Council meeting in September for it to reverse its decision.

Action: Clerk to write to UC Mahon supporting his motion.

6.2.4 Charity Work

UC Mahon reported that he is involved with the following charity work:

- **Sacks of Hope:** Toys are distributed to families via local schools.
- **Helping Hands\Bags of Taste**, funded by the Verney Foundation: Food vouchers were distributed via Helping Hands. However, following the discovery that most of the vouchers were spent on unhealthy ready meals, the charity was rebranded to Bags of Taste. Instead of vouchers, healthy meal ingredients will be issued and a free cookery course available and administered from Mollys Café in Steeple Claydon.
- 250 free Vodafone sim cards will be available and distributed through schools. EE has not yet responded to a request to supply free sim cards.

6.2.5 Planning

UC Mahon confirmed that he has Called In the Catesby Planning Application (25/00671/AOP) but he did not have a date for the hearing.

He explained the future housing needs for Buckinghamshire and emphasised the importance of having a Neighbourhood Plan in place.

Action: UC Mahon and Cllr NL to liaise on the Catesby proposal.

8.30pm: UC Mahon left the meeting.

7 Planning

7.1 Deanfield Homes Limited

Representatives from Deanfield Homes Limited were present to brief the Parish Council on their revised proposals following the public meeting. However, prior to the update David Breslin explained that Deanfield Homes supported a children's charity at Christmas and engaged with the local community.

Update:

- They have in place flooding mitigation.
- Sewerage mitigation: a pre-commencement condition will be in place.
- The proposal meets the latest drainage regulations.
- Materials will be similar to those in Berry Close.
- Plan is ecologically designed.
- Submission of a planning application is imminent (in approximately 2 weeks).
- They hope to start work in January 2026 and complete the work in the summer of 2026.

Councillors emphasised:

- The need for parking in line with the Neighbourhood Plan.
- The need for a mix of housing.

Benefits:

- An overflow car park for the village hall.
- Possibly a path from the development to the allotments.
- A path from the development to the shop is being looked at but is not supported by some residents of Berry Close.
- S106 benefit may be available to help with tarmacing of the cemetery road.

The Deanfield representatives are happy to come back to a Parish Council meeting to answer more questions.

9.05pm: Deanfield representatives left the meeting.

7.2 Applications

25/00671/AOP | Outline planning application (with all matters reserved except for means of access from Station Road and Little Marsh Road) for residential development of up to 90 dwellings, new community orchard and/or allotments, public open space, sustainable drainage system and associated infrastructure | Land North Of Little Marsh Road Marsh Gibbon Buckinghamshire.

See 6.2.5 above.

25/01565/AOP | Outline planning permission with all matters reserved for the development of up to 15 dwellings, open space, sustainable drainage and associated works | Land South Of Castle Street Marsh Gibbon Bucks.

An objection has been submitted to Bucks Planning.

25/01567/AOP | Outline planning permission with all matters reserved for the development of up to 24 dwellings, open space, sustainable drainage and associated works. | Land To The South Of Little Marsh Road And West Of Main Street Marsh Gibbon Buckinghamshire.

An objection has been submitted to Bucks Planning.

8 Finance Report

Clerk presented the Financial Report for July 2025. Payments totalling £2,898.06 were approved as detailed in appendix 1.

8.1 Annual Governance and Accountability Return (AGAR) 2024/25

It was noted that the AGAR had been submitted to the external auditor, details have been put onto the Parish Council notice board and uploaded to the Parish Council website.

8.2 Requests for funding

8.2.1 It was agreed to donate £75 to Life Together.

8.2.2 It was agreed to donate £50 towards the cost of road safety posters being organised by a volunteer at Waddesdon Police Station, through a schools competition.

9 Village Hall

It was noted that the Extraordinary Meeting had been held and 5 policies had been approved and 4 others are to be reviewed.

- 10 **Play Equipment**
- 10.1 **Maintenance**
- 10.1.1 **All Weather Pitch**
A new quotation for the maintenance of the all weather pitch had been received. As councillors are looking into a new AWP, it was decided not to go ahead with the new quote.
Action: Clerk to ask Technical Surfaces whether the new quote is for one year only.
- 10.1.2 Cllr Cross had reported, by email, that he has collected the rubbish from the play area and will look at the repairs needed on the Monkey bars.
- 11 **Devolved Services**
There were no issues to report.
- 12 **Roads and Pathways**
- 12.1 It was noted that:
- Heet Road and The Rylands are being resurfaced.
 - Following the diversion on the Edgcott/Gawcott Road around Charndon more traffic, including HGV's, is using Marsh Gibbon as a through road.
- 12.2 **Footpath Gate**
It was noted that the damaged gate on the footpath between the Village Hall and Moat Lane will be repaired by Bucks Council.
- 13 **Street Lighting**
- 13.1 **Maintenance**
There were no maintenance issues to report.
- 13.2 **Street lighting upgrade**
Clerk reported that she:
- Still is chasing two further quotations for the street lighting upgrade.
 - Has not received a response from BMKALC regarding the application for a loan but has downloaded the application form from the NALC website.
- It was noted that if the Parish Council increases the precept to pay back the loan, a village referendum has to be held.
Action: Clerk to continue to follow up the quotes and complete the application form for the loan.
- 14 **Cemetery Matters**
- 14.1 **General Maintenance**
There were no maintenance issues to report.
- 14.2 **Burials, Interments, Advance booking requests and Memorial applications**
- 15.2.1 **Burials**
A burial is planned for 16 July 2025 in grave space Section A, Row 6, Plot Number 5.
- 15.2.2 **Advance reservations**
None.
- 15 **Environment Matters**
Bucks Council have confirmed that the new bins will be installed in September.
- 16 **Street Furniture**
The Memorial benches have been delivered and will be installed during the first week of August.
Action: Cllr NL to write to the village hall committee regarding the location of the new benches.
- 17 **Jubilee Plantation**
Cllr JS reported that a hurdle had been erected to stop sheep getting into the Jubilee plantation.
Action: Cllr NL to speak to R Shepherd regarding the installation of a fence.
- 18 **Speed watch**
No updates were available.
- 19 **Any Other Business**
- 19.1 Cllr PN noted that the container for the new tractor is being delivered to the Sports and Social Club on Thursday 10 July. It was agreed to put details onto Facebook.
- 19.2 **Communications**
Cllr PN suggested that some of the information from Bucks Council should be put onto Social Media.
- 19.3 **Flower Festival: 27th and 28th September 2025**
Cllr NL agreed to be the lead for the Parish Council to supply a flower arrangement for the Flower Festival in September to celebrate the Horticultural Society's 50th Anniversary.
- 20 **Date of Next Meeting**
The next meeting will be held at 8pm on Tuesday 9 September 2025 in the committee room of Marsh Gibbon Village Hall. Note that there will not be a meeting in August. Meeting closed at 9.40pm

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
08-Jul-25

COMMUNITY ACCOUNT

Bank Statement Balance at 30 May 2025	£57,495.07
- Total Out:	-£28,717.48
- Total In:	

Bucks Council: S106 £10,000.00

£10,000.00

Balance of Community Account at 27 June 2025	£38,777.59
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Cheque No	Payee	Amount	OUT
Payments for approval at July meeting			
103551	Bucks Council	Inv 2209029852: Cemetery waste June	£22.35 Litter Act 1983 ss 5
103552	MGVH	Inv 211913: vh hire 10 June	£18.00 LGA 1972 s133
103552	MGVH	Inv 211896: vh hire 13 May	£22.50 LGA 1972 s133
103553	G Hodges	Inv 80: grave digging May 2025	£480.00 Local Authorities Cemeteries Ord
103554	RTM	Inv 0177: grass cutting	£1,311.60 HA 1980 s. 96
DD19	Hugo Fox	Inv 16037: Domain emails	£20.99 LGA 1972 s. 142
103555	Eon	Inv 6018806511: Street light maintenance qtr ending June 2025	£322.80 PCA 1957s.3;HA 1980s.301
DD20	Hugo Fox	Inv 16221: Web site silver subscription	£23.99 LGA 1972 s. 142
Faster Payment 4	HMRC	Clerk PAYE/NI June	£151.76 LGA 1972 s. 112(2)
103556	C Jackman	Clerk Salary June	£524.07 LGA 1972 s. 112(2)
			<u>£2,898.06</u>
Outstanding Cheques	103537	Technical Surfaces Ltd	450.00
	103548	Shaws (receipt book)	£27.54
	FP3	HMRC	£151.76
			<u>£629.30</u>
Outstanding income			
Anticipated balance			£35,250.23

£35,250.23

EARMARKED RESERVE ACCOUNT	01-Apr-25	£32,153.68
	Total In	£400.44
	Total Out	-£20,000.00

Balance of Earmarked Reserve at 8 July 2025	£12,554.12
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Bank Reconciliation 8 July 2025
COMMUNITY ACCOUNT

CASH BOOK			Notes
Balance at 1 April 2025		£38,059.57	
Total payments to 8 July 2025		-£42,862.95	
Add total receipts to 8 July 2025		£40,053.61	
		£35,250.23	
Cash book balance at 8 July 2025		£35,250.23	

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2025	£32,153.68
Less total payments to 8 July 2025	-£20,000.00
Add Total Receipts to 8 July 2025	£400.44
Balance at 8 July 2025	£12,554.12

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£868.12
Transfer to CA to cover playground equipment (to be reimbursed by S106)	-£20,000.00
	<u>£12,554.12</u>

TOTALS at 8 July 2025	Community Account	£35,250.23
	Earmarked Reserve Account	£12,554.12
		£47,804.35