

**MARSH GIBBON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON TUESDAY 9 DECEMBER 2025 AT 8PM  
IN MARSH GIBBON VILLAGE HALL**

**PRESENT:** Cllrs A Lambourne (Chair), J Smith (JS), T Reveler (TR), L Cross (LC) and R Daniell (RD)

**1 Apologies**

Apologies were received from Cllrs N Lyon (NL), P Needham (PN) and Unitary Cllr Frank Mahon.

**2 Declarations of Interest**

None.

**3 Minutes of Meeting held on 11 November 2025**

The minutes of the meeting held on 11 November 2025 were agreed by those present and signed by the Chairman.

**4 Matters Arising**

There were no matters arising.

**5 General Correspondence**

All correspondence had been circulated to councillors.

**6 Planning – to review applications, decisions and correspondence and give responses**

**6.1 Applications:**

**25/01565/AOP** | Outline planning permission with all matters reserved for the development of up to 15 dwellings, open space, sustainable drainage and associated works | Land South Of Castle Street Marsh Gibbon Bucks.

A decision is awaited from Buckinghamshire Council.

**25/01567/AOP** | Outline planning permission with all matters reserved for the development of up to 24 dwellings, open space, sustainable drainage and associated works. | Land To The South Of Little Marsh Road And West Of Main Street Marsh Gibbon.

A decision is awaited from Buckinghamshire Council.

**PL/25/2877/FA** | Erection of 21 dwellings, access arrangements and car parking, landscaping and other associated works at Land east of Clements Lane, Marsh Gibbon. | Land Off Clements Lane Marsh Gibbon Buckinghamshire OX27 0HG.

It was noted that the Parish Council had submitted comments to Buckinghamshire Council stating that it is **supportive in principle of proposals that provide appropriate housing for the village**. However, this application **cannot be supported at this stage** because it does not meet the **current requirements of the Local Area Flooding Team (Lead Local Flood Authority)** and raises unresolved security concerns highlighted by Thames Valley Police.

We are also yet to view a Highways Agency report on this proposal and would strongly suggest any recommendations or objections from this are taken into account in any review. ***The full text is available on Buckinghamshire Council's planning portal.***

**6.2 Refused applications**

None to record.

**6.3 Late Notifications:**

None to record.

**6.4 Approved applications**

None to record.

**6.4 Future Development**

**Rosefield Development Consent Order (DCO)**

NOTICE OF ACCEPTANCE OF AN APPLICATION FOR A DEVELOPMENT CONSENT ORDER BY THE SECRETARY OF STATE  
UNDER SECTION 56 OF THE PLANNING ACT 2008 ROSEFIELD SOLAR FARM DEVELOPMENT CONSENT ORDER  
REGULATION 9 OF THE INFRASTRUCTURE PLANNING (APPLICATIONS: PRESCRIBED FORMS AND PROCEDURE)  
REGULATIONS 2009 REGULATION 16 OF THE INFRASTRUCTURE PLANNING (ENVIRONMENTAL IMPACT ASSESSMENT)  
REGULATIONS 2017.

Clerk registered the Parish Council on the Inspector Planning Portal to enable it to make comments during the consultation stage.

7 **Finance Report**

7.1 **Finance**  
Clerk presented the Financial Report for December 2025. Payments totalling £777.36 were approved as detailed in appendix 1.

7.2 **Precept 2025-26**  
It was noted that the deadline for submission of our precept request to Buckinghamshire Council is 30 January 2026.  
**Action: Clerk to draft budget for Finance Meeting at 8pm on Tuesday 6 January 2026.**

7.3 **2025-2026 Annual Governance and Accountability Return (AGAR)**  
It was noted that an additional requirement in the 2025-2026 AGAR, Assertion 10, is required.  
**Action: Clerk to produce policies to meet the requirement.**

8 **Village Hall**  
Cllr TR had attended the recent Village Hall meeting and noted that the Tennis Club had complained about the litter around the area. However, Cllr LC reported that he regularly picks up any litter around the area and it was thought that extra bins were not necessary.

9 **Play Equipment**

9.1 **Maintenance**  
There were no new maintenance issues to report.  
Cllrs agreed not to employ a company to make quarterly inspections in addition to the annual inspection, as suggested by Clerk. Cllr LC noted that he regularly inspects the equipment and other councillors agreed to inspect the equipment when they are visiting the area.

10 **Devolved Services**  
It was noted that:

- The Ackland Terrace hedge was now looking much better.
- The only outstanding work is for the fir trees between the village hall and the cemetery to be cut back.

11 **Roads and Pathways**

11.1 **Pot Holes**  
It was noted that there are pot holes in West Edge, Scotts Close and Heet Road.  
**Action: Clerk to report on FixMyStreet.**

11.2 **Overhanging hedge**  
It was noted that in West Edge a hedge was overhanging the road and causing a hazard.  
**Action: Cllr TR to request that the hedge is cut back.**

12 **Street Lighting**

12.1 **Maintenance**  
Cllrs agreed to accept Eon's quote to repair the light at the junction of Rectory Close and Station.  
**Action: Clerk to notify our lighting maintenance contractor of the council's agreement.**

12.2 **Street lighting upgrade**  
Cllrs TR and RD agreed to look at the quotes and loan application form for the street lighting upgrade.

12.3 **Street Lighting electricity contract**  
It was agreed to wait for a quote from our current broker, Cardinal Energy. However, if this was not available within the next few days it was agreed to accept the 12-month quotation from Clear Utility Solutions.

13 **Cemetery Matters**

13.1 **General Maintenance**  
No new issues were reported.

13.2 **Burials, Interments, Advance booking requests and Memorial applications**

13.2.1 **Burials**  
No requests had been received.

13.2.2 **Advance reservations**  
No requests had been received.

13.2.3 **Memorials**  
Additional inscriptions on Graves B-6-3 and B-2-6 had been approved.

14 **Environment Matters**  
Clerk had been chasing Buckinghamshire Council for the installation of the missing rubbish bins. Cllr LC noted that posts had been fitted in two locations but not outside the shop. The bins had not been fitted.

15 **Street Furniture**  
Nothing to report.

16 **Ewelme Trustees**

It was suggested that an approach be made to Ewelme Almshouse Trustee to enquire if they would be willing to make a contribution towards the street lighting upgrade.

17 **Christmas Tree**

The Christmas Tree had been erected. It was agreed that it would be taken down on 10 January 2026.

18 **Any other business**

18.4 **Cllr LC's History Report** included details of a funeral service in 1962 and the background of the person who was buried.

19 **Date of Next Meeting**

The next meetings at 8pm in the committee room of Marsh Gibbon Village Hall:

- Finance Meeting: Tuesday 6 January 2026.
- Parish Council Meeting Tuesday 13 January 2026.

Meeting closed at 9pm

## Appendix 1

MARSH GIBBON PARISH COUNCIL			
Clerk's Financial Report 09-Dec-25			
<b>COMMUNITY ACCOUNT</b>			
Bank Statement Balance at 30 October2025			£22,905.28
- Total Out during November			-£2,901.49
- Total In during November			£0.00
<b>Balance of Community Account at 30 November 2025</b>			<b>£20,003.79</b>
<b>Cheque No</b>	<b>Payee</b>	<b>Amount</b>	
<b>Payments for approval at meeting on 9 Dec 2025</b>			
103595 Bucks Council	Inv 2209036047: Cemetery Waste collection November 2025	£22.35	Litter Act 1983 ss 5
DD Everflow	Inv 4963456: Recreation ground water 8 Jan 2026 to 7 Feb 2026	£37.62	LGA(MP) 1976 s.19
103596 HMR	Clerk PAYE November 2025	£158.83	LGA 1972 s. 112(2)
103597 C Jackman	Clerk Salary November 2025	£540.56	LGA 1972 s. 112(2)
103598 Cancelled			
103599 MGVH	Inv 212044: vh hire 11 Nov 25	£18.00	LGA 1972 s133
		<b>£777.36</b>	
<b>Outstanding Cheques</b>			
103537	Technical Surfaces Ltd	450.00	
103586	JTP Agri Services	£330.00	
103594	Richard Howson	£660.00	
103594	Carl Robinson	£730.00	
		<b>£2,170.00</b>	<b>£2,170.00</b>
<b>Outstanding income</b>			
	Additional inscription graves B2-6 and B-6-3	£60.00	£60.00
	<b>Anticipated balance</b>	<b>£17,116.43</b>	
			£17,116.42
<b>EARMARKED RESERVE ACCOUNT</b>	01-Apr-25	£32,153.68	
	Total In	£20,442.11	
	Total Out	-£20,000.00	
<b>Balance of Earmarked Reserve at 9 Dec 2025</b>		<b>£32,595.79</b>	
<b>Bank Reconciliation 14 October 2025</b>			
<b>COMMUNITY ACCOUNT</b>			
<b>CASH BOOK</b>			<b>Notes</b>
<b>Balance at 1 April 2025</b>		<b>£38,059.57</b>	
Total payments to 9 Dec 2025		-£78,436.26	
Add total receipts to 9 Dec 2025		£57,493.11	
<b>Cash book balance at 9 Dec 2025</b>		<b>£17,116.42</b>	
			£17,116.42
<b>EARMARKED RESERVE ACCOUNT</b>			
<b>Balance of Earmarked Reserve A/C as at 1 April 2025</b>		<b>£32,153.68</b>	
Less total payments to 9 Dec 2025		-£20,000.00	
Add Total Receipts to 9 Dec2025		£20,442.11	
<b>Balance at 9 Dec 2025</b>		<b>£32,595.79</b>	
<b>NB: the balance in the Earmarked Reserve Account is made up of:</b>			
Replacement / Refurbishment of the synthetic carpet at the 5-a-side		£41,874.00	
Maintenance of play equipment		£0.00	
Ware Pond cleaning		£2,080.00	
Repairs and New Street Lamps		£1,696.00	
Election Expenses		£775.00	
Fencing Repairs at 5-a-side		£0.00	
Defibrillator		£50.00	
Cemetery road repairs		£5,211.00	
Interest		£909.79	
Transfer to CA to cover playground equipment (reimbursed by S106 paid into current account)		-£20,000.00	
		<b>£32,595.79</b>	
<b>TOTALS at 9 Dec 2025</b>	Community Account	£17,116.42	
	Earmarked Reserve Account	£32,595.79	
		<b>£49,712.21</b>	