

## MARSH GIBBON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 11 MARCH 2025 AT 8PM IN MARSH GIBBON VILLAGE HALL

**PRESENT:** Cllrs A Lambourne (Chair), Cllrs E Taylor (ET), J Smith (JS), T Reveler (TR), and L Cross (LC).  
Carole Jackman (Clerk)

Meeting commenced at 8pm.

#### **OPEN FORUM:**

No members of the public were present.

#### **1 APOLOGIES**

Cllrs N Lyon (NL) and R Daniell (RD).

#### **2 DECLARATIONS OF INTERESTS**

None.

#### **3 MINUTES OF MEETING HELD ON 11 FEBRUARY 2025**

The minutes of the Parish Council meeting held on 11 February 2025 were agreed by those present and signed by the Chairman.

#### **4 MATTERS ARISING**

None.

#### **5 GENERAL CORRESPONDENCE**

All correspondence had been circulated to councillors prior to the meeting. The following items were noted:

A resident had written to the Parish Council complaining about various issues in the village which she thought had not been addressed.

##### **Action:**

- **Clerk to draft a response informing the resident that all the issues raised in her email were being addressed by Council and that councillors are constantly pushing Buckinghamshire Council to resolve the issues raised.**
- **Order four new rubbish bins to replace three that have been stolen and a new one by the shop.**
- **Order one new dog poo bin to be located near the bench at the junction of Rectory Close and Station Road.**
- **Ask Cllr NL to put the above on Facebook.**

#### **6 PLANNING**

##### **6.1 Applications**

There were no new applications to consider.

##### **6.2 Refused applications**

None.

##### **6.3 Late applications**

None.

##### **6.4 Future Developments**

No updates on proposed developments in the village were available at the meeting.

#### **7 EWELEME**

##### **7.1 Ewelme Sites**

Nothing to report.

##### **7.2 Meeting with Ewelme Trustees**

Councillors had held a positive meeting with the Ewelme Trustees and had agreed to meet every six months. It also was noted that the new Communications Manager would visit the village regularly.

##### **7.3 Gate on path adjacent to village hall**

It was noted that the gate on the path between the village hall and Moat Lane had been repaired.

#### **8 CLERK'S REPORT**

##### **8.1 Finance Report**

Clerk presented the Financial Report for March 2025 and payments totalling £4,288.10 were approved.

- 9 VILLAGE HALL**
- 9.1 **Report**  
It was noted that:
- The minutes of the previous meeting had been circulated
  - An Extra-ordinary meeting has been arranged.
  - A new Treasurer has been appointed.
- 10 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 10.1 **Maintenance**  
Cllr LC reported that he had:
- made a repair on the all weather pitch fence.
  - moved the rubbish bin for emptying. It was noted that this bin should be emptied into the cemetery waste bin.
  - monitored the equipment.
- 10.2 **Playground upgrade (for older children)**  
It was noted that the new equipment is being used.
- 10.3 **Recreation Ground: Purchase of Mower**  
It also was noted that Cllr NL still is liaising with Bucks Council regarding the S106 payment towards the purchase of the mower.
- 10.4 **Anti-Social Behaviour**  
It was noted that there had been some anti-social behaviour around the tennis court area and that the local PCSO was aware of this.
- 11 DEVOLVED SERVICES**
- 11.1 **Devolved Services Agreement**  
A new agreement had been received, which Chair signed. Bucks Council had confirmed the 2025/26 payment would be £2,269.11.  
**Action: Clerk to return papers to Bucks Council.**
- 11.2 **2025 Grass Cutting Contract**  
Four tenders had been received in response to the advertisement for the 2025 grass cutting contract. After reviewing the tenders, it was agreed to award the contract to RTM Landscapes who had supplied the cheapest tender and had been the council's contractor for the last few years. It was noted that the frequency of the village grass cutting is being reduced from 18 to 12 cuts. The cuts previously carried out by Bucks Council will remain at 6 cuts.  
**Action: Clerk to notify the result to those who submitted tenders.**
- 12 ROADS AND PATHWAYS**  
The condition of the roads continues to cause concern. However, it was noted that Bucks Council only has funding for emergency repairs until the end of this financial year.
- 13 STREET LIGHTING**
- 13.1 **Maintenance**  
There were no new maintenance issues.
- 13.2 **Street lighting electricity**  
Clerk reported that she had received the final invoice from SSE but had not received any from the new supplier (Tomato Energy). *[Clerk's note: the outstanding invoices have now been delivered.]*
- 14 CEMETERY MATTERS**
- 14.1 **General Maintenance**  
There were no general maintenance issues raised.
- 14.2 **Burials, Interments, Advance booking requests and Memorial applications**
- 14.2.1 **Burials**  
An interment had taken place on 6 March at grave space C-5-4.
- 14.2.2 **Advance reservations**  
There were no advance reservations.
- 14.2.3 **Memorial applications**  
There were no memorial applications.
- 14.3 **Cemetery Trees**  
The 2 poplars and a small tree had been felled. The stumps of the poplars would be ground out at a later date.
- 15 ENVIRONMENTAL MATTERS**  
There were no environmental matters to report.

- 16 STREET FURNITURE**  
Nothing to report.
- 17 EAST WEST RAIL (EWR)**  
No updates were available.
- 18 JUBILEE PLANTATION**  
No updates were available.  
**Action: Cllr JS to speak with the school Head to ensure the relevant documentation is in place.**
- 19 SPEEDWATCH**  
As soon as the two volunteers have completed the on-line training, a speed watch session will be set up.
- 20 .gov.uk Emails**  
Councillors are in the process of signing up to .gov.uk emails.
- 21 80<sup>th</sup> ANNIVERSARY OF VE DAY**  
Councillors agreed that the Parish Council would not be organising an event but would purchase a memorial bench which would be funded from outstanding S106.  
**Action: Clerk to research a suitable bench and liaise with Bucks Council for the S106 funding.**
- 22 BEST KEPT VILLAGE COMPETITION**  
It was agreed not to enter the Best Kept Village Competition.
- 23 ANY OTHER BUSINESS**
- 23.1 **Parish Council Election**  
The forthcoming Parish Council and Unitary Elections deadlines were noted.
- 23.2 **Cllr LC's History Report** included details of:  
A 1958 council meeting held in the school which referred to flooding – nothing changes!
- 24 DATE OF NEXT MEETING**  
The next meeting will be held at 8pm on Tuesday 8 April 2025 in the committee room of Marsh Gibbon Village Hall.  
Meeting closed at 9.05pm.

## MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report  
11-Mar-25

## COMMUNITY ACCOUNT

|   |            |
|---|------------|
| Bank Statement Balance at 31 January 2024 | £32,114.47 |
| - Total Out:                              | -£523.48   |
| - Total In:                               | £0.00      |

**Balance of Community Account at 27 February 2025** **£31,590.99**

| Cheque No                                     | Payee                     |  | Amount  |                   |                                  |
|---|---------------------------|--|---------|-------------------|----------------------------------|
|   |                           |  | IN      | OUT               |                                  |
| <b>Payments for approval at March meeting</b> |                           |  |         |                   |                                  |
| 103512  | RT Machinery              | Inv 54421: Combination Mower :<br><b>Note: cheque won't be issued until S106 and MGS&amp;C payments have been received. RT Machinery is happy with this.</b> |         |                   |                                  |
| 103513  | Cllr E Taylor             | Gifts for Christmas Tree helpers   |         | £36.30            | LGA 1972 s.144                   |
| DD25  | Hugo Fox                  | Inv 12808: monthly website payment   |         | £23.99            | LGA 1972 s. 142                  |
| DD26  | Hugo Fox                  | Inv 12673: Domain 10 .gov.uk Emains  |         | £20.99            | LGA 1972 s. 142                  |
| 103514  | Technical Surfaces        | Inv 92056: MatchFit Plus 4 March 2025  |         | £450.00           | LGA (Misc provisions) 76, s19    |
| 103515  | Marsh Gibbon Village Hall | Inv 211832: village hall hire 11 Feb   |         | £18.00            | LGA 1972 s133                    |
| 103516  | E.on                      | Inv 6018800416: Whales Lane, street light repair   |         | £42.00            | PCA 1957s.3;HA 1980s.301         |
| 103517  | Treebeard Tree Services   | Inv 0174: Cemetery tree work   |         | £1,000.00         | Local Authorities Cemeteries Orc |
| 103518  | G Hodges                  | Inv 61: grave digging 17 Jan   |         | £460.00           | Local Authorities Cemeteries Orc |
| 103519  | Buckinghamshire Council   | Inv 125702: Cemetery waste Febuary 2025  |         | £18.95            | Local Authorities Cemeteries Orc |
|   | DL Hancock                | Burial C-5-4   | 145.00  |                   |                                  |
| 103520  | C Jackman                 | Clerk salary: Dec/Jan/Feb  |         | £1,592.61         | LGA 1972 s. 112(2)               |
| Faster payment                                | HMRC                      | Clerk PAYE Dec/Jan/Feb   |         | £333.60           | LGA 1972 s. 112(2)               |
| 103521  | Cancelled                 |  |         |                   |                                  |
| 103522  | David Rollins             | Inv SK8-2025-001: Skateboarding  |         | £291.66           | LGA 1972 s.145                   |
|   |                           |  | £145.00 | £4,288.10         |                                  |
| Outstanding cheques                           |                           |  |         |                   |                                  |
| 103481  | K Pullen                  |  |         | 100.00            |                                  |
| 103511  | Marsh Gibbon Village Hall |  |         | £36.00            |                                  |
|   |                           |  | £0.00   | £136.00           |                                  |
|   |                           | <b>Anticipated balance</b>   |         | <b>£27,311.89</b> |                                  |

|                                  |           |             |
|----------------------------------|-----------|-------------|
| <b>EARMARKED RESERVE ACCOUNT</b> | 01-Apr-24 | £32,153.68  |
|                                  | Total In  | £311.08     |
|                                  | Total Out | -£20,000.00 |

**Balance of Earmarked Reserve at 11 March 2025** **£12,464.76**

Bank Reconciliation 11 March 2025  
COMMUNITY ACCOUNT

| CASH BOOK                                 | Notes             |
|---|-------------------|
| <b>Balance at 1 April 2024</b>            | <b>£21,981.67</b> |
| Total payments to 11 March 2025           | -£122,048.77      |
| Add total receipts to 11 March 2025       | £127,670.65       |
| <b>Cash book balance at 11 March 2025</b> | <b>£27,603.55</b> |
|   | £27,311.89        |

## EARMARKED RESERVE ACCOUNT

|  |                   |
|--|-------------------|
| <b>Balance of Earmarked Reserve A/C as at 1 April 2024</b> | £32,153.68        |
| Less total payments to 11 March 2025                       | -£20,000.00       |
| Add Total Receipts to 11 February 2025                     | £311.08           |
| <b>Balance at 11 March 2025</b>                            | <b>£12,464.76</b> |

## NB: the balance in the Earmarked Reserve Account is made up of:

|   |             |
|---|-------------|
| Replacement / Refurbishment of the synthetic carpet at the 5-a-side     | £21,874.00  |
| Maintenance of play equipment   | £0.00       |
| Ware Pond cleaning  | £2,080.00   |
| Repairs and New Street Lamps  | £1,696.00   |
| Election Expenses   | £775.00     |
| Fencing Repairs at 5-a-side   | £0.00       |
| Defibrillator   | £50.00      |
| Cemetery road repairs   | £5,211.00   |
| Interest  | £778.76     |
| Transfer to CA to cover playground equipment (to be reimbursed by S106) | -£20,000.00 |
|   | £12,464.76  |

|                                |                           |                   |
|--------------------------------|---------------------------|-------------------|
| <b>TOTALS at 11 March 2025</b> | Community Account         | £27,603.55        |
|                                | Earmarked Reserve Account | £12,464.76        |
|                                |                           | <b>£40,068.31</b> |