

**MARSH GIBBON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL**  
**HELD ON TUESDAY 10 JUNE 2025 AT 8PM**  
**IN MARSH GIBBON VILLAGE HALL**

**PRESENT:** Cllrs A Lambourne (Chair), J Smith (JS), N Lyon (NL), R Daniel (RD) and L Cross (LC)  
P Needham (co-opted onto the council) item 3.  
Unitary Cllrs P Fealey and F Mahon  
Carole Jackman (Clerk)  
1 member of the public

Meeting commenced at 8pm.

1 **Apologies**

Apologies were received from Cllr T Reveler.

2 **Declarations of Interest**

None.

3 **Parish Councillor Vacancy**

Patrina Needham was unanimously co-opted onto the Parish Council and signed the Acceptance of Office and Register of Interest.

**Action: Clerk to inform Bucks Council**

4 **Minutes of Meeting held on 13 May 2025**

The minutes of the meeting held on 13 May 2025 were agreed by those present and signed by the Chairman.

5 **Matters Arising**

There were no matters arising

6 **Public Participation**

The member of the public present attended to discuss the planning matters.

7 **General Correspondence**

All correspondence had been circulated to councillors.

8 **Planning**

8.1 **Applications**

**25/00671/AOP** | Outline planning application (with all matters reserved except for means of access from Station Road and Little Marsh Road) for residential development of up to 90 dwellings, new community orchard and/or allotments, public open space, sustainable drainage system and associated infrastructure | Land North Of Little Marsh Road Marsh Gibbon Buckinghamshire.

Unitary Cllrs Fealey and Mahon explained the planning process. Cllr Mahon confirmed that he would “call in” the above application, should the planning officers be mindful to approve it. He emphasised that the “call in” must be based on planning issues which sewerage and water issues are not; they can be dealt with by a clean water condition. It was noted that:

- The Bucks Plan will not be ready until ~2027
- The Marsh Gibbon Neighbourhood Plan is in line with the Aylesbury Vale Plan but contrary to previous advice, it may need further review.
- Planners look at planning applications individually, they do not consider other applications which are likely to have a cumulative effect within the area.

**Action: Cllr NL to copy the MG objections to UC Mahon.**

8.45pm: Unitary Cllrs Fealey and Mahon left the meeting

**25/01565/AOP** | Outline planning permission with all matters reserved for the development of up to 15 dwellings, open space, sustainable drainage and associated works | Land South Of Castle Street Marsh Gibbon Bucks.

**Parish Council Decision: Object (see action below)**

**25/01567/AOP** | Outline planning permission with all matters reserved for the development of up to 24 dwellings, open space, sustainable drainage and associated works. | Land To The South Of Little Marsh Road And West Of Main Street Marsh Gibbon Buckinghamshire.

**Parish Council Decision: Object (see action below)**

**Action: Cllr NL to draft a response highlighting the same criteria as the objections to the planning application 25/00671 above and emphasising sewage/flooding/roads issues and that they are seeking to extend the village boundary.**

**25/01433/APP & 25/01434/ALB** - Householder application for single storey rear link extension to link dwelling with detached outbuilding including associated internal alterations and alterations to fenestration 2 West Edge Cottage West Edge Marsh Gibbon Buckinghamshire OX27 0HA..

**Parish Council Decision: No objection.**

**Action: Clerk to inform Buckinghamshire Council (AVDC Area) of the council's decision.**

9 **Ewelme Site:** This item can be removed from the agenda

10 **Finance Report**

Clerk presented the Financial Report for June 2025. Payments totalling £2,321.01 were approved as detailed in appendix 1.

10.1 **Annual Governance and Accountability Return (AGAR) 2024/25**

It was noted that the AGAR has been approved and signed off by the internal auditor.

10.1.1 Section 1: Annual Governance Statements 2024/25

Councillors approved the Annual Governance Statements.

10.1.2 Section 2: Annual Accounting Statements 2024/25

Councillors approved the Annual Accounting Statements.

11 **Village Hall**

It was noted that:

- The Annual General Meeting had been held. An Extraordinary meeting will be held during week commencing 16 June.
- The takings from the pop-up pub are down.

12 **Play Equipment**

12.1 **Maintenance**

12.1.1 It was reported that the Monkey Bar is loose and needs adjustment.

**Action: Cllrs NL and LC to liaise to make the adjustment.**

13 **Devolved Services**

13.1 The reduced number of cuts is having a slight impact on the cemetery.

13.2 It was noted that the contractor should be advised of the date of the club day next year so that the grass is cut immediately prior to the event.

14 **Roads and Pathways**

14.1 **Castle Close**

Following the report to Bucks Council of the poor state of repair of Castle Close road, Bucks Council had confirmed that the work is currently on their Capital Maintenance list for extensive resurfacing which they hope will be carried out within the next 12-24 months. In the meantime, they will continue to monitor the road surface as part of their routine safety inspections.

14.2 It was noted that there still is a problem with the sewage overflow from the manhole at the junction of Swan Lane and Castle Street during heavy rain.

14.3 **HGV Application**

The Parish Council had received a response from the Transport Commissioner following its comments on a recent HGV Application.

15 **Street Lighting**

15.1 **Maintenance**

There were no maintenance issues to report

15.2 **Street lighting upgrade**

Clerk is awaiting two further quotations for the street lighting. She also reported that an application for a loan to fund the street lighting upgrade has to be submitted through the Association of Local Councils for approval. Figures supplied by E.on suggest that there could be a 50% saving in electricity costs following the upgrade.

16 **Cemetery Matters**

16.1 **General Maintenance**

16.1.1 Councillors approved a request from a resident to level and roll the ground in front of a headstone and perhaps add some extra topsoil.

**Action: Clerk to inform resident of council's approval.**

16.1.2 It had been reported that a marker had been put on the wrong grave.

**Action: Clerk to write to the contact for the correct grave.**

16.2 **Burials, Interments, Advance booking requests and Memorial applications**

16.2.1 **Burials**

None.

16.2.2 **Advance reservations**

None.

17 **Environment Matters**

The locations of the new dog and waste bins were agreed. The cost of the new bins will be £811.00. The cost of emptying the additional Dog Poo bin will be £114 per year.

**Action: Clerk to inform Bucks Council**

18 **Street Furniture**

The Memorial benches will be delivered during week commencing 23 June 2025.

19 **Jubilee Plantation**

No updates were available.

20 **Speedwatch**

No updates were available.

21 **S106 funding**

The following S106 funding will be generated if the following application are approved:

25/00671/AOP: £311,113 and

25/01565/AOP: £61,950

**Action: Councillors to suggests projects to cover the spend.**

23 **Any Other Business**

23.1 It was noted that the Bikers Café was very noisy. Cllrs agreed to monitor future events.

23.1 It was noted that a resident had erected signage to indicate that Scotts Close was a private lane.

24 **Date of Next Meeting**

The next meeting will be held at 8pm on Tuesday 15 July 2025 in the committee room of Marsh Gibbon Village Hall.

Meeting closed at 10pm.

## MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report  
10-Jun-25

## COMMUNITY ACCOUNT

Bank Statement Balance at 30 April 2025		£50,001.53
- Total Out:		-£7,860.57
- Total In:		
	MG S&C	£11,700.00
	Cemetery	£1,385.00
	Buck Council: Devolved Services	£2,269.11
		£15,354.11

**Balance of Community Account at 30 May 2025** **£57,495.07**

Cheque No	Payee	Amount	OUT
<b>Payments for approval at June meeting</b>			
Standing Order	Sidleys	Demand No 4843: MGPC Sportsfield (near VH) 1 June 2025 to 31 May 2026	£309.26 LGA 1972 s.133
103544		Demand No 4843 refers Standing Order is for £265.32) + cheque to cover difference.	
DD11	Hugo Fox	Inv 15126: Domain emails	£20.99 LGA 1972 s. 142
DD12	Hugo Fox	Inv 1533805/06/2025 Website Silver subscription	£23.99 LGA 1972 s. 142
103544	Bucks Council	Inv 2209028628: Cemetery Waste May	£19.90 Litter Act 1983 ss 5
103545	Mark Benzing	Invoice 11 Apr 2025 from Bicester Print for posters fighting Catesby	£153.60 LGA 1972, s.142
103546	RTM	Inv 0127: grass cutting	£999.60 Highways Act 1980 s. 96
103547	Shaw's	Inv 298970: Receipt and interment book	£27.54 LGA 1972 s. 112(2)
103548	Mrs M R Rose	Inv 23 May 2025: Internal audit FY 24/25	£70.00 Audit Commission Act 1998
	CPJ Field (Heritages)	Burial: D-1-6	LGA 1972, s.142
DD15	Everflow	Inv EFW211184-0: Recreation Ground water 8 July to 7 August 2025	£20.30 LGA(MP) 1976 s.19
103549	C Jackman	Clerk salary May 2025	£524.07 LGA 1972 s. 112(2)
Faster Payment 3	HMRC	Clerk PAYE/ Employer NI May 2025	£151.76 LGA 1972 s. 112(2)
			<u>£2,321.01</u>
<b>Outstanding Cheques</b>	103537	Technical Surfaces Ltd	450.00
	103512	RT Machinery	£26,040.00
	103527	NBPPC	£20.00
			<u>£26,510.00</u>

## Outstanding income

**Anticipated balance** **£28,664.06**

£28,664.06

<b>EARMARKED RESERVE ACCOUNT</b>	01-Apr-25	£32,153.68
	Total In	£358.87
	Total Out	-£20,000.00

**Balance of Earmarked Reserve at 10 June 2025** **£12,512.55**

Bank Reconciliation 10 June 2025  
COMMUNITY ACCOUNT

CASH BOOK	Notes
<b>Balance at 1 April 2025</b>	<b>£38,059.57</b>
Total payments to 10 June 2025	-£39,449.12
Add total receipts to 10 June 2025	£30,053.61
	<b>£28,664.06</b>
<b>Cash book balance at 10 June 2025</b>	<b>£28,664.06</b>

## EARMARKED RESERVE ACCOUNT

<b>Balance of Earmarked Reserve A/C as at 1 April 2025</b>	£32,153.68
Less total payments to 10 June 2025	-£20,000.00
Add Total Receipts to 10 June 2025	£358.87
<b>Balance at 10 June 2025</b>	<b>£12,512.55</b>

**NB: the balance in the Earmarked Reserve Account is made up of:**

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£826.55
Transfer to CA to cover playground equipment (to be reimbursed by S106)	-£20,000.00
	<b>£12,512.55</b>

<b>TOTALS at 10 June 2025</b>	Community Account	£28,664.06
	Earmarked Reserve Account	£12,512.55
		<b>£41,176.61</b>