

## MARSH GIBBON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 11 FEBRUARY 2025 AT 8PM IN MARSH GIBBON VILLAGE HALL

**PRESENT:** Cllrs A Lambourne (Chair), J Smith (JS) and R Daniell (RD)  
Carole Jackman (Clerk)

Meeting commenced at 8pm.

#### **OPEN FORUM:**

One member of the public arrived at 8.35 to object to the proposed Deanfield development opposite the village hall.

#### **1 APOLOGIES**

Cllrs E Taylor (ET), T Reveler (TR), N Lyon (NL) and L Cross (LC)

#### **2 DECLARATIONS OF INTERESTS**

None.

#### **3 MINUTES OF MEETING HELD ON 14 JANUARY 2025**

The minutes of the Parish Council meeting held on 14 January 2025 were agreed by those present and signed by the Chairman.

#### **4 MATTERS ARISING**

None.

#### **5 GENERAL CORRESPONDENCE**

All correspondence had been circulated to councillors prior to the meeting. The following items were noted:

A resident had suggested encouraging more people to stand as candidates, especially females, in the forthcoming parish council elections.

**Action: Clerk to ask Cllr NL to put a note on Facebook**

- A resident had suggested that a road sweeper is employed to clear the debris from the recent hedge cutting near Styles Close. Councillors agreed that this was not possible.

**Action: Clerk to respond to resident and point out that this will be added to the list of jobs at a 'Village Clean-up'.**

- HMRC had written to the clerk regarding employer national insurance contributions.

**Action: Clerk is in discussions with HMRC to resolve the issue.**

- Cllr RT had responded to a letter from the Marsh Gibbon Silver Band.
- Bucks Council had informed the Parish Council that the Senior Highway Inspector For Aylesbury North & South, Buckinghamshire Highways, would be covering the Grendon Underwood Ward while the current Local Area Technician (LAT) was on sick leave.

**Action: Clerk to write to the new LAT to say that the PC look forward to working with him and:**

- **to point out the poor repairs carried out on Heet Road**
- **to emphasise the poor state of the rest of the roads in the area**
- **to request that the work is completed that was mentioned during the September Walk-about with Cllr ET.**

#### **6 PLANNING**

##### **6.1 Applications**

There were no new applications to consider.

##### **6.2 Refused applications**

None.

##### **6.3 Late applications**

None.

##### **6.4 Future Developments**

It was noted that, after the positive feedback from residents following the Deanfield presentation, Deanfield will move straight to a full planning application (rather than a pre application). It is thought that they are looking at this to be submitted around August but possibly sooner if they can get everything aligned.

- 7 **EWELME**
- 7.1 **Ewelme Sites**  
**Nothing to report.**
- 7.2 **Meeting with Ewelme Trustees**  
The meeting arranged for 7 February in Suffolk Court had to be re-scheduled and will now be held on the afternoon of Friday 28 February. Chair and Cllrs RD and NL hope to attend.
- 8 **CLERK'S REPORT**
- 8.1 **Finance Report**  
Clerk presented a brief Financial Report for January 2025 and apologised for not having a full Financial Report available as she had not been well and had not received an up to date bank statement. However, a report is now available and is at Appendix 1. Total payments of £438.49 were approved.  
It also was noted that:
- the invoice for the Recreation Mower would be paid when the monies from the Marsh Gibbon Sport & Social Club and the S106 contributions had been received.
  - A VAT reclaim for £10,771 had been made.
- 8.2 **2025-26 Precept**  
It was noted that Buckinghamshire Council had acknowledge the Parish Council's precept submission.
- 9 **VILLAGE HALL**
- 9.1 **Report**  
It was noted that the revised minutes of the meeting held on 20 November 2024 and the agenda for the meeting to be held on 26 February 2025 had been issued and forwarded to councillors..
- 10 **PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 10.1 **Maintenance**
- 10.1.1 There were no new maintenance issues to report.
- 10.2 **Playground upgrade (for older children)**  
It was noted that the new equipment is being used.
- 10.3 **Recreation Ground: Purchase of Mower**  
See 8.1 above. It also was noted that Cllr NL is liaising with Bucks Council regarding the S106 payment towards the purchase of the mower.
- 11 **DEVOLVED SERVICES: to review responsibilities**  
Nothing to report.
- 8.35pm **RESIDENT**  
A resident arrived at 8.35pm and Chair invited him to address the Council. He wished to object to the proposed Deanfield Development opposite the village hall in Clements Lane, which he believed did not align to the Village Plan, and asked the Council why it was supporting it. The resident also mentioned the Catesby proposals.  
Councillors explained that:
- they were not supporting the proposals, they were neutral.
  - they had been approached by Deanfield who had presented at a Parish Council meeting and following the meeting Deanfield arranged the open evening.
  - Following the information regarding the Catesby development a sub-committee was set up to get the feeling of the village and have paperwork ready should a formal application be submitted.
- 8.55pm Resident left the meeting.
- 12 **ROADS AND PATHWAYS**
- 12.1 See 5.1 above  
It also was noted that the edging stones along Clements Lane had been removed, stacked against a resident's wall and tarmac laid in their place.  
**Action: Clerk to report on FixMyStreet.**
- 13 **STREET LIGHTING**
- 13.1 **Maintenance**  
Clerk had reported to E.on that street lights in Castle Street and Styles Close need repairing.
- 14 **CEMETERY MATTERS**
- 14.1 **General Maintenance**  
It was noted that the Christmas Wreaths need removing.  
**Action: Removal of wreaths to be added to the 'Village Clean up'.**
- 14.2 **Burials, Interments, Advance booking requests and Memorial applications**
- 14.2.1 **Burials**  
There were no burials to report.

14.2.2 **Advance reservations**

There were no advance reservations.

14.2.3 **Memorial applications**

There were no memorial applications.

14.3 **Cemetery Trees**

A second quote to fell the 2 poplars and small tree had been accepted and the work will be carried out at the end of February.

**Action: Clerk is liaising with the contractor to ensure that the work does not clash with any burials.**

15 **ENVIRONMENTAL MATTERS**

There were no environmental matters to report.

16 **STREET FURNITURE**

Nothing to report.

17 **EAST WEST RAIL (EWR)**

No updates were available.

18 **JUBILEE PLANTATION**

Clerk reminded the council that the school should have the relevant insurance and risk assessment for the children's use of the Jubilee Plantation.

**Action: Cllr JS to speak with the school Head to ensure the relevant documentation is in place.**

19 **SPEEDWATCH**

No updates were available.

20 **.gov.uk Emails**

The relevant information had been forwarded to councillors for them to sign up to .gov.uk emails.

21 **ANY OTHER BUSINESS**

None.

22 **DATE OF NEXT MEETING**

The next meeting will be held at 8pm on Tuesday 11 March in the committee room of Marsh Gibbon Village Hall.

Meeting closed at 9.05pm.

## MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report  
11-Feb-25

## COMMUNITY ACCOUNT

Bank Statement Balance at 31 December 2024	£33,006.89
- Total Out:	-£1,442.42
- Total In:	£550.00

Following January incoming payments are included in the "Total In" figure

Banbury Memorials: D-1-12	£70.00
V Morton & Sons: B-2-6	480.00

**Balance of Community Account at 31 January 2025** **£32,114.47**

Cheque No	Payee	Amount OUT	
<b>Payments for approval at January meeting</b>			
DD23	Hugo Fox	Inv 11985 Monthly website fee	£23.99
103509	Technical Surfaces	Inv 90847: Matchfit service 3 Jan 25	£450.00
103510	Bucks Council	Inv 2209023645: Cemetery Waste Jan 25	£28.50
103511	Marsh Gibbon Village Hall	Inv 211810: vh hire 14 and 21 Jan 25	£36.00
103512	RT Machinery	Inv 54421: Combination Mower : <b>Note: cheque won't be issued until S106 and MGS&amp;C payments have been received. RT Machinery is happy with this.</b>	
103513	Cllr E Taylor	Gifts for Christmas Tree helpers	£36.30
			£0.00
			£574.79
Outstanding cheques			
103481	K Pullen		100.00
			£0.00
			<b>£100.00</b>
		<b>Anticipated balance</b>	<b>£31,439.68</b>

£31,439.68

<b>EARMARKED RESERVE ACCOUNT</b>	01-Apr-24	£32,153.68
	Total In	£0.00
	Total Out	£0.00

**Balance of Earmarked Reserve at 31 January 2025** **£32,153.68**

Bank Reconciliation 11 February 2025  
COMMUNITY ACCOUNT

CASH BOOK	Notes
<b>Balance at 1 April 2024</b>	<b>£21,981.67</b>
Total payments to 11 February 2025	-£118,067.64
Add total receipts to 11 February 2025	£127,525.65
	<b>£31,439.68</b>
<b>Cash book balance at 11 February 2025</b>	<b>£31,439.68</b>

## EARMARKED RESERVE ACCOUNT

<b>Balance of Earmarked Reserve A/C as at 1 April 2024</b>	£32,153.68
Less total payments to 11 February 2025	-£20,000.00
Add Total Receipts to 11 February 2025	£311.08
<b>Balance at 11 February 2025</b>	<b>£12,464.76</b>

**NB: the balance in the Earmarked Reserve Account is made up of:**

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£778.76
Transfer to CA to cover playground equipment (to be reimbursed by S106)	-£20,000.00
	£12,464.76

<b>TOTALS at 11 February 2025</b>	Community Account	£31,439.68
	Earmarked Reserve Account	£12,464.76
		<b>£43,904.44</b>